



*Rich Radocchia & Max Cisneros, Co-Chairs*

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**Membership/Finance Committee Agenda**

September 13, 2019

10:30 am – 11:30 am

**Burroughs Community Center**

**2470 Fairfield Avenue, Bridgeport, CT**

**(203) 334-0293**

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the August 9, 2019 Meeting Minutes
5. New/Old Business
  - Review the Membership/Finance Committee Activity Timeline
  - Manage Membership Application Process – we have one new application at this time
  - Review PC Member Attendance
  - Analyze PC membership for Federal Reflectiveness Mandate
  - Assist with Membership Recruitment Campaign
  - Review Planning Council Feedback from August 9, 2019
  - Future Planning Council Trainings
    - a. October
    - b. November
6. Unresolved Parking Lot Items

ITEM	STATUS
Follow up with HRSA on how race/ethnicity information is captured on the reflectiveness	Awaiting HRSA Guidance
Discussion about current meeting schedule and how to optimize consumer attendance	This will be discussed under 'Review PC member attendance' above. We will look at this again September 2019

7. Announcements
8. Adjournment

Upcoming Planning Council Meetings:

- Strategic Planning & Assessment – Thursday, October 3<sup>rd</sup>, 9:30am – 12:00pm
- Quality Improvement - Thursday, October 3<sup>rd</sup>, 12:00pm – 2:00pm
- Executive Committee - Friday, October 11<sup>th</sup>, 9:30am – 10:30am
- M/F -Friday, October 11<sup>th</sup>, 10:30am – 11:30am
- Planning Council – Friday, October 11<sup>th</sup>, 12:00pm – 2:00pm

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All meetings are digitally recorded for the accuracy of the information presented per the Planning Council Digital Recording Policy

