

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Caesar Moffett, Jr. and Alex Ortiz, Co-Chairs

Membership/Finance Committee Agenda

Thursday, February 6, 2014

2:00pm – 4:00pm

Burrough's Community Center

2470 Fairfield Ave

Bridgeport, CT

(203) 334-0293

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the January 9, 2014 Minutes
5. New/Old Business
 - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
 - Review Scope of Work for Next Year
 - Review PC Member Attendance
 - Analyze PC membership for Federal Reflectiveness Mandate
 - Manage Membership Application Process –
 - We have (1) new application to review
 - Review Planning Council Feedback/Feedback Form
 - By-Law Review and Update –there was a discussion at the January Strategic Planning and Assessment committee meeting regarding the following:
 - The topic of teleconferencing came up - If a member couldn't attend a meeting, could they call in? This was discussed and several opinions were heard. It was decided that this is not a good idea and we'll keep attendance at meetings a requirement. The attendance requirement will remain the same.
6. Unresolved Parking Lot Items
 1. Examine the 3 year Emergency Financial Assistance budgeted VS. spend trend – this item is included in our packet for today's meeting.
7. Grantee Report
8. Announcements – Are there any announcements?
9. The next M/F meeting is March 6, 2014: 2:00pm – 4:00 p.m. (Burrough's Community Center).
10. Adjournment