

*Rich Radocchia & Gigi Chaux, Co-Chairs*

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**Membership/Finance Committee Meeting Minutes**

**Meeting Date:** Friday, April 8, 2022  
**Start Time:** 10:34 am  
**End Time:** 11:35 am  
**Location:** Zoom Teleconference  
**Presiding Chair:** Gigi Chaux  
**Recorder:** Sara Seaburg

**Summary of Committee Votes**

- Approval of March 3, 2022, Meeting Minutes.

**Council Member Assignments**

- Attend Committee/Council meetings as outlined in the Council By-Laws
- Recruit/Promote Planning Council to increase PLWHA participation

**Staff Member Assignments**

- Facilitate Council Membership Process
- Maintain Attendance Records for all meetings
- Maintain Council Reflectiveness "Grid"

**(1.0) Moment of Silence**

Gigi Chaux called the meeting to order at 10:34am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

All participants introduced themselves.

**(3.0) Co-Chair Announcements**

There were none

**(4.0) Approval of March 11, 2022, Meeting Minutes**

A motion to approve the March 11, 2022, minutes was made by Ken Flyte and seconded by Mitchell Namias.

**For: (8)** Colbert, Cole, Flyte, Gluz, Lame, Montgomery, Namias, Stewart

**Against: (0)**

**Abstain: (2)** Ardila, Chaux

**(5.0) New Business/Old Business**

a. **Review Membership/Finance Planning Council Activity Timeline (PCAT)**

The committee reviewed the PCAT and determined it was on target with all assigned activities.

b. **Review Planning Council feedback from March 11, 2022, Planning Council Meeting**

The committee reviewed the feedback from March 11, 2022. There was a concern that will be addressed during the PC meeting regarding a comment that was made where an attendee felt it was in bad taste.

**c. Manage Membership Application Process**

Roberta Stewart made a motion to move into executive session and Chris Cole seconded it.

**For: (10)** Ardila, Chaux, Colbert, Cole, Flyte, Gluz, Lame, Montgomery, Namias, Stewart

**Against: (0)**

**Abstain: (0)**

Chris Cole made a motion to come out of executive session and Mitchell Namias seconded it.

**For: (10)** Ardila, Chaux, Colbert, Cole, Flyte, Gluz, Lame, Montgomery, Namias, Stewart

**Against: (0)**

**Abstain: (0)**

It was decided to invite the 1 new applicants into the Planning Council application process and they will need to meet their attendance requirements moving forward.

**d. Review Planning Council Member Attendance**

We are continuing to reach out to members who have not been to a meeting and offering help to barriers that they may be experiencing. The attendance requirement has been put back into effect and in person meetings will resume in May.

**e. Analyze Planning Council Membership for Federal Reflectiveness Mandate**

This was reviewed and areas were discussed that need improvement. We are currently in need of a local public health agency representative and we now have an application in process where the applicant would fill that position. Also, one area of concern is the Latin X population- this needs special attention for recruitment. Staff researched the data on race – White, African American and Hispanic and explained to the group how this is reflected.

**f. Assist with Membership Recruitment Campaign -**

Rich & Gigi reported on their progress with this and at this time we have 5 new applicants who will be completing their attendance requirements as they work their way through the

**g. Determine Planning Council Training**

- May – Dr. DuMont will be presenting on Mental Health and HIV

**(6.0) Parking Lot Items**

There are none

**(7.0) Announcements**

None

**(8.0) Adjournment**

The meeting adjourned at 11:27 am

*Rich Radocchia & Gigi Chaux, Co-Chairs*

**Membership Finance Committee Attendance Record – 2022**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	A	A	X						
2.	<b>Gigi Chaux, Co-Chair</b>	X	X	X	X						
3.	Max Cisneros	A	A	A	A						
4.	Cassandra Cokley	A	A	A	A						
5.	David Colbert	X	X	X	X						
6.	<i>Chris Cole PC Co-Chair</i>	X	X	A	X						
7.	Brian Datcher	A	X	A	A						
8.	Armando Erba	A	A	A	A						
9.	Kenneth Flyte	X	X	X	X						
10.	Lisa Gluz	A	A	X	X						
11.	Robert James	A	A	A	A						
12.	Albana Lame	X	X	X	X						
13.	Ronald Montague	A	A	A	A						
14.	Joanne Montgomery	A	A	X	X						
15.	Mitchell Namias	X	A	X	X						
16.	Daniel Pettit	A	A	A	A						
17.	Kathy Pitner	A	A	A	A						
18.	<b>Richard Radocchia, Co-Chair</b>	X	X	X	A						
19.	Anthony Santella	X	X	X	A						
20.	<i>Roberta Stewart PC Co-Chair</i>	X	A	X	X						
21.	Charlotte Teel	A	A	A	A						
	Ryan White Office	X	X	X	X						
	Planning Council Staff	X	X	X	X						
	% of Council present:	48%	38%	48%	48%						

Guests: Bennie Saldana

REFLECTIVENESS

*New Haven and Fairfield Counties*

**Planning Council Composition as of May 1, 2022**

# of Planning Council Members				19						
<b>Representation Requirements</b>										
1. Health-care providers, including federally qualified health centers						X				
2. Community-based organizations serving affected populations and AIDS-service organizations						X				
3. Soc.-service providers, inc. housing and homeless-services providers						X				
4. Mental-health providers						X				
5. Substance-abuse providers						X				
6. Local public health agencies										
7. Hospital planning agencies or health-care planning agencies						X				
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations						X				
9. Non-elected community leaders						X				
10. State Medicaid agency						X				
11. State agency administering the Part B program						X				
12. RWTMA grantees under Part C						X				
13. RWTMA grantees under section 2671 (including Part D)						X				
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs						X				
15. Formerly incarcerated PLWH/A or their representatives						X				
16. PLWH/A with Hepatitis C Co-Infection						X				
<b>NHFF Profile*</b>										
				<b>Non-Conflicted HIV Status</b>				<b>HIV Status</b>		
<b>Gender</b>	Target	PC		Target	PC			Target	PC	
Men	66%	58%		Current	> 33%	42%		Positive	33%	58%
Women	34%	42%						Negative	NA	42%
<b>Members by Region</b>	Target**	PC		<b>Race</b>	Target	PC		<b>Risk</b>	Target	PC
Region 1, New Haven	34%	32%		Black	38%	26%		IDU	28%	9%
Region 2, Waterbury	20%	16%		White	27%	53%		MSM	28%	64%
Region 3, Bridgeport	25%	21%		<b>Ethnicity</b>	Target	PC		MSM/IDU	2%	9%
Region 4, Stam./Norw.	16%	11%		Hispanic	32%	21%		Hetero	29%	18%
Region 5, Danbury	5%	11%		Other	3%	0%		Presumed Hetero	3%	0%
Out of EMA	0%	11%						Pedi/Other	2%	0%
Unidentified	0%	0%						Other	8%	0%

\*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/17"

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Planning Council Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	A	X	X							1
2	Gigi Chaux	X	X	X	X							0
3	Max Cisneros	A	A	A	A							4
4	Cassandra Cokley	A	X	X	A							2
5	David Colbert	X	X	A	X							1
6	Christopher Cole	X	X	X	X							0
7	Brian Datcher	A	A	A	A							4
8	Armando Erba	A	A	A	A							4
9	Kenneth Flyte	X	X	X	X							0
10	Lisa Gluz	A	A	X	A							3
11	Robert James	A	A	A	A							4
12	Albana Lame	X	X	X	X							0
13	Ronald Montague	A	A	A	A							4
14	Joanne Montgomery	A	X	X	X							1
15	Mitchell Namias	X	X	X	X							0
16	Daniel Pettit	A	A	A	A							4
17	Kathleen Pitner	A	X	X	A							2
18	Richard Radocchia	X	X	X	A							1
19	Anthony Santella	X	X	X	X							0
20	Roberta Stewart	X	X	X	X							0
21	Charlotte Teel	A	A	X	X							2

Executive Committee Attendance												
Council Member	Jan	Feb	March	April	May	June	August	Sept	Oct	Nov	Absences	
Gigi Chaux (MF)	X	X	X	X							0	
David Colbert (QI)	X	X	X	X							0	
Chris Cole (Council Co-Chair)	X	X	A	X							1	
Albana Lame (QI)	X	X	X	X							0	
Joanne Montgomery (SPA)	A	X	X	X							1	
Mitchell Namias (SPA)	X	A	X	X							1	

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Rich Radocchia (MF)	X	X	X	A								1
Roberta Stewart (Council Co-Chair)	X	A	X	X								1

Planning Council Committee Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	SPA; QI	SPA; QI	SPA; QI	MF							0
2	Gigi Chaux	SPA;MF; QI	SPA;MF; QI	QI;MF	SPA;MF; QI							0
3	Max Cisneros	ABSENT	ABSENT	ABSENT	ABSENT							4
4	Cassandra Cokley	ABSENT	ABSENT	MF	ABSENT							3
5	David Colbert	SPA;MF; QI	SPA;MF; ;QI	SPA; QI	SPA;MF							0
6	Christopher Cole	SPA;MF; QI	SPA;MF; QI	SPA; QI	SPA;MF; QI							0
7	Brian Datcher	ABSENT	ABSENT	QI	ABSENT							3
8	Armando Erba	ABSENT	ABSENT	ABSENT	ABSENT							4
9	Kenneth Flyte	MF	MF	MF	MF							0
10	Lisa Gluz	ABSENT	ABSENT	MF	MF							2
11	Robert James	ABSENT	ABSENT	ABSENT	ABSENT							4
12	Albana Lame	SPA;QI; MF	SPA;QI; MF	QI;MF	SPA;QI; MF							0
13	Ronald Montague	ABSENT	ABSENT	ABSENT	ABSENT							4
14	Joanne Montgomery	SPA;QI	SPA	SPA; MF	SPA;QI; MF							0
15	Mitchell Namias	SPA; MF	SPA	SPA; MF	SPA;QI; MF							0
16	Daniel Pettit	ABSENT	ABSENT	ABSENT	ABSENT							4
17	Kathleen Pitner	SPA	SPA	SPA	SPA							0
18	Richard Radocchia	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	ABSENT							1
19	Anthony Santella	MF	MF	MF	MF							0
20	Roberta Stewart	SPA;QI; MF	SPA;QI	SPA;QI; MF	SPA;QI; MF							0



NEW HAVEN / FAIRFIELD  
**COUNTIES**  
RYAN WHITE PLANNING COUNCIL

*Rich Radocchia & Gigi Chau, Co-Chairs*

21	Charlotte Teel	ABSENT	ABSENT	ABSENT	ABSENT								4
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