

Albana Lame & David Colbert, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Thursday, March 3, 2022
Start Time: 12:00 pm
End Time: 12:45 pm
Location: Zoom Video Conference
Presiding Chair: Albana Lame
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from February 3, 2022, meetings
- Approval of Oral Health Service Standard

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

(1.0) Moment of Silence

Albana called the meeting to order at 12:00 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements.

(4.0) Approval of February 3, 2022, Quality Improvement Committee Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from February 3, 2022, and Gigi Chaux seconded it.

For: (6) Ardila, Colbert, Cole, Chaux, Radocchia, Stewart

Against: (0)

Abstain: (2) Datcher, Lame

(5.0) New Business/Old Business

- **Review Quality Improvement Committee Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review and Update Service Standards**

The committee reviewed the updated Oral Health service standard where the measurable outcome for viral load suppression that is in all of the other service standards was added.

Chris Cole made a motion to approve the above service standards as presented and David Colbert seconded it.

For: (7) Ardila, Colbert, Cole, Chaux, Datcher, Radocchia, Stewart

Against: (0)

Abstain: (1) Lame

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- **Review data requested by SPA to inform the PSRA process and/or needs Assessments**
Nothing to review at this time

(6.0) Recipient's Office Report

Tom Butcher gave the following report:

- Their office is preparing for HRSAs virtual site visit.
- Sarah Ngongi-Wumba has begun in her position as Quality Manager.
- Region 1 has had 2 providers exit and 2 new providers join.
- There will be a meeting that will include all regions, 'Beyond Covid'.

(7.0) Parking Lot Items

None

(8.0) Announcements

(9.0) Adjournment

The meeting adjourned at 12:45 p.m.

Quality Improvement Committee Attendance 2022

| | Council Member | Jan | Feb | Mar | Apr | May | June | Aug | Sept | Oct | Nov |
|-----|-------------------------------------|------------|------------|------------|------------|------------|-------------|------------|-------------|------------|------------|
| 1. | Inthiany Ardila | X | X | X | | | | | | | |
| 2. | Gigi Chaux | X | X | X | | | | | | | |
| 3. | Max Cisneros | A | A | A | | | | | | | |
| 4. | Cassandra Cokley | A | A | A | | | | | | | |
| 5. | <i>Christopher Cole PC Co-Chair</i> | X | X | X | | | | | | | |
| 6. | David Colbert Co-Chair | X | X | X | | | | | | | |
| 7. | Brian Datcher | A | A | X | | | | | | | |
| 8. | Armando Erba | A | A | A | | | | | | | |
| 9. | Ken Flyte | A | A | A | | | | | | | |
| 10. | Lisa Gluz | A | A | A | | | | | | | |
| 11. | Robert James | A | A | A | | | | | | | |
| 12. | Albana Lame Co-Chair | X | X | X | | | | | | | |
| 13. | Ronald Montague | A | A | A | | | | | | | |
| 14. | Joanne Montgomery | A | A | A | | | | | | | |
| 15. | Mitchell Namias | A | A | A | | | | | | | |
| 16. | Daniel Pettit | A | A | A | | | | | | | |
| 17. | Kathy Pitner | A | A | A | | | | | | | |
| 18. | Richard Radocchia | X | X | X | | | | | | | |
| 19. | Anthony Santella | A | A | A | | | | | | | |
| 20. | <i>Roberta Stewart PC Co-Chair</i> | X | X | X | | | | | | | |
| 21. | Charlotte Teel | A | A | A | | | | | | | |
| | Ryan White Office | X | X | X | | | | | | | |
| | Planning Council Staff | X | X | X | | | | | | | |
| | % of Council present: | 33% | 33% | 38% | | | | | | | |

Guests: Jean Brown, Tequetta Valeriano