

Albana Lame & David Colbert, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Thursday, January 6, 2022
Start Time: 12:04 pm
End Time: 2:15 pm
Location: Zoom Video Conference
Presiding Chair: Albana Lame
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from November 6, 2021, meetings
- Approval of Updated By Laws

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

(1.0) Moment of Silence

Albana called the meeting to order at 12:04 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements.

(4.0) Approval of November 6, 2021,, Quality Improvement Committee Meeting Minutes

Roberta Stewart made a motion to approve the meeting minutes from November 6, 2021, and Rich Radocchia seconded it.

For: (5) Ardila, Chaux, Colbert, Radocchia, Stewart

Against: (0)

Abstain: (2) Cole, Lame

(5.0) New Business/Old Business

- **Review Quality Improvement Committee Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review and Update Service Standards**

The committee reviewed the HIPCSA, Medical Transportation and Medical Case Management service standards in track changes format to see the edits that have been made. These updates were discussed in detail.

A motion to extend the meeting by 15 minutes was made by David Colbert and seconded by Chris Cole

For: (7) Ardila, Chaux, Colbert, Cole, Lame, Radocchia, Stewart

Against: (0)

Abstain: (0)

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Chris Cole made a motion to approve the above service standards as presented with the caveat of further clarifying the eligibility component and reviewing this, and Gigi Chaux seconded it.

For: (6) Ardila, Chaux, Colbert, Cole, Radocchia, Stewart

Against: (0)

Abstain: (1) Lame

- **Review data requested by SPA to inform the PSRA process and/or needs Assessments**

Nothing to review at this time

(6.0) Recipient's Office Report

Tom Butcher will give his full report at next week's meeting.

(7.0) Parking Lot Items

None

(8.0) Announcements

(9.0) Adjournment

The meeting adjourned at 2:15p.m.



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Quality Improvement Committee Attendance 2022

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X									
2.	Gigi Chaux	X									
3.	Max Cisneros	A									
4.	Cassandra Cokley	A									
5.	<i>Christopher Cole PC Co-Chair</i>	X									
6.	David Colbert Co-Chair	X									
7.	Brian Datcher	A									
8.	Armando Erba	A									
9.	Ken Flyte	A									
10.	Lisa Gluz	A									
11.	Robert James	A									
12.	Albana Lame Co-Chair	X									
13.	Ronald Montague	A									
14.	Joanne Montgomery	A									
15.	Mitchell Namias	A									
16.	Daniel Pettit	A									
17.	Kathy Pitner	A									
18.	Richard Radocchia	X									
19.	Anthony Santella	A									
20.	<i>Roberta Stewart PC Co-Chair</i>	X									
21.	Charlotte Teel	A									
	Ryan White Office	X									
	Planning Council Staff	X									
	% of Council present:	33%									

Guests: Jean Brown, Juliana Mantey