

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, January 6, 2022
Start Time: 9:32am
End Time: 10:34am
Location: Zoom Teleconference
Presiding Chair: Mitchell Namias
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the November 4, 2021, meeting
- Approval of 2 Needs Assessments – Behavioral Health and Late Diagnosed
- Approval of Updated Planning Council By-Laws

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Mitchell called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of November 4, 2021, Meeting Minutes

Joanne Montgomery made a motion to approve the meeting minutes from November 4, 2021, and David Colbert seconded it.

For: (7) Ardila, Chaux, Lame, Montgomery, Pitner, Radocchia, Stewart

Against: (0)

Abstain: (3) Colbert, Cole, Namias

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Define one new study and present results**

Attendees discussed the various needs assessments that could be done and several suggestions were heard. These were thoroughly talked about and the impact that the data would have on our EMA was evaluated.

Joanne Montgomery & Mitchell Namias, Co-Chairs

Joanne Montgomery made a motion to conduct the following needs assessments: behavioral health and late diagnosed and Chris Cole seconded it:

For: (9) Ardila, Colbert, Cole, Chaux, Lame, Montgomery, Pitner, Radocchia, Stewart

Against: (0)

Abstain: (3) Colbert, Cole, Namias

- **By Law and Policy & Procedure manual review and update**

The Policy and Procedure manual was presented and it was decided that staff will e-mail this out to all Planning Council members to review and bring any questions/updates to our next meeting to discuss. The By-Laws were reviewed and there was a change made, remove the 'Ending the HIV Epidemic' item on the Planning Council agenda and in its place add Health Resources & Services Administration/HIV AIDS Bureau (HRSA/HAB) Announcements. Rich Radocchia made a motion to accept the above detailed update and Roberta Stewart seconded it:

For: (9) Ardila, Colbert, Cole, Chaux, Lame, Montgomery, Pitner, Radocchia, Stewart

Abstain: (0)

Against: (1) Namias

Staff will email the approved By-Laws out to all Planning Council members today to ensure they have time to review these prior to the Planning Council meeting on Friday, January 14th.

- **In It to End It, Getting to Zero Update**

John Saperro shared that since our last meeting we had a presentation on Cultural Humility. Our January presenter is currently dealing with Covid issues, but our February presenter is currently scheduled to present.

- **Develop and Review the Comprehensive Plan**

An update was given on the collaboration between Planning Council members and DPH along with the Hartford TGA and moving forward, CHPC meetings will be announced at every meeting.

- **Parking Lot Items** – there are none

(6.0) Announcements

None

(7.0) Adjournment

The meeting adjourned at 10:34 am

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Strategic Planning and Assessment Committee Attendance Record – 2022

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X									
2.	Gigi Chau	X									
3.	Max Cisneros	A									
4.	Cassandra Cokley	A									
5.	Christopher Cole PC Co-Chair	X									
6.	David Colbert	X									
7.	Brian Datcher	A									
8.	Armando Erba	A									
9.	Ken Flyte	A									
10.	Lisa Gluz	A									
11.	Robert James	A									
12.	Albana Lame	X									
13.	Ronald Montague	A									
14.	Joanne Montgomery Co-Chair	X									
15.	Mitchell Namias Co-Chair	X									
16.	Daniel Pettit	A									
17.	Kathy Pitner	X									
18.	Richard Radocchia	X									
19.	Anthony Santella	A									
20.	Roberta Stewart PC Co-Chair	X									
21.	Charlotte Teel	A									
	Ryan White Office	X									
	Planning Council Staff	X									
	% of Council present:	48%									

Guests: Jamelia Beckford, Nick Boshnack, Jean Brown, Bennie Saldana, Tequetta Valeriano