

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 9, 2022
Start Time: 9:35am
End Time: 11:20am
Location: Burroughs Community Center & Zoom Teleconference
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the May 5, 2022, meeting
- Approval of Datasets for the GY2023 PSRA Process

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:35 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

- There will be a CHPC meeting on Wednesday, June 15th at 9:00am.

(4.0) Approval of May 5, 2022, Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from May 5, 2022, and Inthiany Ardila seconded it.

For: (6) Ardila, Danvers, Lame, Olechowska, Stewart, Teel

Against: (0)

Abstain: (3) Cole, Montgomery, Namias

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Define one new study and present results**
 - a. The workgroup for the Behavioral Health dataset updated attendees on the progress they've made so far. Staff presented the results of the data request from the Recipient's office which showed that on average, 13% of our clients are accessing mental health services and substance abuse services. This percentage is extremely low and we will be continuing to work towards a final outline of the this as a data set prior to the PSRA process in August.

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Staff is working on the late diagnosed needs assessment and will be moving forward with all regions on surveying clients who have been identified.

- **Collaborate with CT DPH and Hartford TGA—Review/Update status of 2022-2027 Integrated Comprehensive Plan**

No updates given.

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Staff presented the datasets that were used for GY2022 PSRA process and Albana Lame made a motion to approve the following datasets for use during the GY2023 PSRA process and Inthiany Ardila seconded it.

- a. 2020 In-care Needs Assessment
- b. 2021 Non-Virally Suppressed Needs Assessment
- c. 2021 Service Utilization
- d. 2020 Newly Diagnosed Needs Assessment
- e. 2019 Priority Populations Needs Assessment
- f. 2021 Medical Case Management Survey
- g. 2022 Behavioral Health
- h. 2022 Late to Care Needs Assessment

For: (7) Ardila, Cole, Danvers, Lame, Olechowska, Stewart, Teel

Against: (0)

Abstain: (2) Montgomery, Namias

- **Review Medical Case Management Intake Packet**

Staff presented the current intake packet that is being used by all regions. The acuity document was reviewed and updated. There was also discussion about the assessment document. There will be a small workgroup that will work on this and bring all suggested updates back to this committee.

- **Review Framework for PSRA**

This is currently pending HRSA guidance regarding the 3 year application process.

- **Parking Lot Items** – there are none

(6.0) Announcements

There were none.

(7.0) Adjournment

The meeting adjourned at 11:20 am

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Strategic Planning and Assessment Committee Attendance Record – 2022

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	A	X	X				
2.	Samuel Bowens	-	-	-	-	-	A				
3.	Gigi Chaux	X	X	A	X	X	A				
4.	Max Cisneros	A	A	A	A	A	A				
5.	Cassandra Cokley	A	A	A	A	A	A				
6.	Christopher Cole PC Co-Chair	X	X	X	X	A	X				
7.	Karina Danvers	-	-	-	-	-	X				
8.	Brian Datcher	A	A	A	A	A	A				
9.	Armando Erba	A	A	A	A	A	A				
10.	Ken Flyte	A	A	A	A	A	A				
11.	Lisa Gluz	A	A	A	A	A	A				
12.	Robert James	A	A	A	A	A	A				
13.	Albana Lame	X	X	A	X	X	X				
14.	Ronald Montague	A	A	A	A	A	A				
15.	Joanne Montgomery Co-Chair	X	X	X	X	A	X				
16.	Mitchell Namias Co-Chair	X	X	X	X	X	X				
17.	Katarzyna Olechowska	-	-	-	-	-	X				
18.	Richard Radocchia	X	X	X	X	X	A				
19.	Benjamin Saldana	-	-	-	-	-	A				
20.	Anthony Santella	A	A	A	A	A	A				
21.	Roberta Stewart PC Co-Chair	X	X	X	X	X	X				
22.	Charlotte Teel	A	X	A	X	X	X				
	Ryan White Office	X	X	X	X	X	X				
	Planning Council Staff	X	X	X	X	X	X				
	% of Council present:	48%	52%	38%	48%	30%	41%				

Guests: Nick Boshnack, Jean Brown, Jamelia Beckford, David Colbert