

*Joanne Montgomery & Mitchell Namias, Co-Chairs*

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**Strategic Planning & Assessment Committee Meeting Minutes**

**Meeting Date:** Thursday, March 3, 2022  
**Start Time:** 9:30am  
**End Time:** 10:36am  
**Location:** Zoom Teleconference  
**Presiding Chair:** Mitchell Namias  
**Recorder:** Sara Seaburg

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**Summary of Committee Votes**

- Approval of Minutes from the February 3, 2022, meeting

**Council Member Assignments**

- Attend Committee/Council meetings as outlined in the Council Bylaws.

**Staff Member Assignments**

**(1.0) Moment of Silence**

Mitchell called the meeting to order at 9:30 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

All participants introduced themselves.

**(3.0) Co-Chair Announcements**

There will be a CHPC meeting on March 16<sup>th</sup> beginning at 9:10am, virtual meeting opens at 9:00am.

**(4.0) Approval of February 3, 2022, Meeting Minutes**

Joanne Montgomery made a motion to approve the meeting minutes from February 3, 2022, and Chris Cole seconded it.

**For: (6)** Ardila, Colbert, Cole, Pitner, Radocchia, Stewart

**Against: (0)**

**Abstain: (2)** Montgomery, Namias

**(5.0) New Business/Old Business**

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**  
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Define one new study and present results**  
Staff presented the 'Late to Care' needs assessment questions and this was reviewed.

David Colbert made a motion to accept the 'Late to Care' needs assessment questions and Chris Cole seconded it:

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**For: (7)** Ardila, Colbert, Cole, Namias, Pitner, Radocchia, Stewart

**Against: (0)**

**Abstain: (1)** Montgomery

Staff presented the 'Behavioral Health' needs assessment questions and this was reviewed. Several people expressed concerns with some of the questions and the format. It was decided that the work group will meet again and take the feedback received to update the questions.

- **Medical Case Manager Client Health Insurance Survey**

This was discussed and it was decided not to do the entire survey this year and only identify the uninsurable clients. Staff will work with region leads on this.

- **Develop and Review the Comprehensive Plan**

There was an in-depth discussion about the comprehensive plan and the upcoming collaboration with the CTDPH and the Hartford TGA Planning Council.

- **Parking Lot Items** – there are none

**(6.0) Announcements**

None

**(7.0) Adjournment**

The meeting adjourned at 10:36 am

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**Strategic Planning and Assessment Committee Attendance Record – 2022**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X								
2.	Gigi Chaux	X	X								
3.	Max Cisneros	A	A								
4.	Cassandra Cokley	A	A								
5.	<b>Christopher Cole PC Co-Chair</b>	X	X								
6.	David Colbert	X	X								
7.	Brian Datcher	A	A								
8.	Armando Erba	A	A								
9.	Ken Flyte	A	A								
10.	Lisa Gluz	A	A								
11.	Robert James	A	A								
12.	Albana Lame	X	X								
13.	Ronald Montague	A	A								
14.	<b>Joanne Montgomery Co-Chair</b>	X	X								
15.	<b>Mitchell Namias Co-Chair</b>	X	X								
16.	Daniel Pettit	A	A								
17.	Kathy Pitner	X	X								
18.	Richard Radocchia	X	X								
19.	Anthony Santella	A	A								
20.	<b>Roberta Stewart PC Co-Chair</b>	X	X								
21.	Charlotte Teel	A	X								
	Ryan White Office	X	X								
	Planning Council Staff	X	X								
	% of Council present:	48%	52%								

Guests: Nick Boshnack