

Rich Radocchia & Gigi Chaux, Co-Chairs

Membership/Finance Committee Meeting Minutes

Meeting Date: Friday, September 10, 2021
Start Time: 10:35 am
End Time: 11:30 am
Location: Zoom Teleconference
Presiding Chair: Gigi Chaux
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of August 13, 2021 Meeting Minutes

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council By-Laws
- Recruit/Promote Planning Council to increase PLWHA participation

Staff Member Assignments

- Facilitate Council Membership Process
- Maintain Attendance Records for all meetings
- Maintain Council Reflectiveness "Grid"

(1.0) Moment of Silence

Gigi Chaux called the meeting to order at 10:35am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of August 13, 2021 Meeting Minutes

A motion to approve the August 13, 2021 minutes was made by David Colbert and seconded by Ken Flyte.

For: (6) Chaux, Colbert, Flyte, Lame, Radocchia, Stewart

Against: (0)

Abstain: (3) Ardila, Cole, Datcher

(5.0) New Business/Old Business

a. Review Membership/Finance Planning Council Activity Timeline (PCAT)

The committee reviewed the PCAT and determined it was on target with all assigned activities.

b. Review Planning Council feedback from August 13, 2021 Planning Council Meeting

The committee reviewed the feedback from August 13th and the feedback was favorable.

c. Manage Membership Application Process

There are currently no new applications and there is one where the applicant needs to complete his attendance requirements.

d. Review Planning Council Member Attendance

The Committee reviewed the attendance and also discussed members who may be experiencing barriers to virtual meetings. Gigi and Rich have made attempts to reach out to these members and reported back to the committee on their progress.

e. Analyze Planning Council Membership for Federal Reflectiveness Mandate

The Committee reviewed the Federal Reflectiveness Mandate and we are doing well in most areas and discussed the areas that need improvement.

f. Assist with Membership Recruitment Campaign - Report from co-chair led work group

Planning Council members expressed interest in becoming part of the efforts to reach out to potential new members.

g. Determine Planning Council Training

- October – John Sapero will be presenting on In It to End It and also the P3 free training series.
- November – New Planning Council Member Training

(6.0) Open Parking Lot Items

Description	Details	Status
Online Training System	A request was made to look into an online training system – Staff is looking into this. 9/13 – a request was made to upload our past trainings to our website and staff will coordinate this.	In Process

(7.0) Announcements

None

(8.0) Adjournment

The meeting adjourned at 11:30 am

Rich Radocchia & Gigi Chaux, Co-Chairs

Membership Finance Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	A	A	A	X	X	X	A	X		
2.	Gigi Chaux, Co-Chair	-	X	X	X	X	X	X	X		
3.	Max Cisneros	A	X	X	X	A	A	A	A		
4.	Cassandra Cokley	A	A	A	A	A	A	A	A		
5.	David Colbert	X	X	X	X	X	X	X	X		
6.	<i>Chris Cole PC Co-Chair</i>	X	X	X	X	X	X	A	X		
7.	Loreen Cuiman	A	A	A	A	A	A	A	A		
8.	Brian Datcher	A	A	X	A	A	X	A	X		
9.	Armando Erba	X	X	X	A	X	X	A	A		
10.	Kenneth Flyte	X	X	X	X	X	X	X	X		
11.	Lisa Gluz	A	A	A	A	A	A	A	A		
12.	Robert James	A	A	A	A	A	A	A	A		
13.	Albana Lame	X	X	X	A	X	X	X	X		
14.	Ronald Montague	A	A	A	A	A	A	X	A		
15.	Joanne Montgomery	X	X	X	X	A	X	A	A		
16.	Mitchell Namias	X	A	X	X	X	X	X	A		
17.	Daniel Pettit	A	X	A	A	A	A	A	A		
18.	Kathy Pitner	A	A	A	A	A	A	A	A		
19.	Richard Radocchia, Co-Chair	X	A	X	X	X	X	X	X		
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	X	X		
21.	Charlotte Teel	A	A	A	A	A	A	A	A		
	Ryan White Office	X	X	X	X	X	X	A	X		
	Planning Council Staff	X	X	X	X	X	X	A	X		
	% of Council present:	41%	50%	57%	48%	48%	57%	38%	43%		

Guests: Jean Brown, Anthony Santella

REFLECTIVENESS

New Haven and Fairfield Counties

Planning Council Composition as of October 1, 2021

# of Planning Council Members				21					
Representation Requirements									
1. Health-care providers, including federally qualified health centers						X			
2. Community-based organizations serving affected populations and AIDS-service organizations						X			
3. Soc.-service providers, inc. housing and homeless-services providers						X			
4. Mental-health providers						X			
5. Substance-abuse providers						X			
6. Local public health agencies						X			
7. Hospital planning agencies or health-care planning agencies						X			
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations						X			
9. Non-elected community leaders						X			
10. State Medicaid agency						X			
11. State agency administering the Part B program						X			
12. RWTMA grantees under Part C						X			
13. RWTMA grantees under section 2671 (including Part D)						X			
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs						X			
15. Formerly incarcerated PLWH/A or their representatives						X			
16. PLWH/A with Hepatitis C Co-Infection						X			
NHFF Profile*									
				Non-Conflicted HIV Status					
Gender	Target	PC		Target	PC		HIV Status	Target	PC
Men	66%	52%		Current	> 33%	43%	Positive	33%	57%
Women	34%	48%					Negative	NA	43%
Members by Region	Target**	PC		Race	Target	PC	Risk	Target	PC
Region 1, New Haven	34%	29%		Black	38%	43%	IDU	28%	8%
Region 2, Waterbury	20%	19%		White	27%	57%	MSM	28%	58%
Region 3, Bridgeport	25%	24%		Ethnicity	Target	PC	MSM/IDU	2%	8%
Region 4, Stam./Norw.	16%	10%		Hispanic	32%	19%	Hetero	29%	25%
Region 5, Danbury	5%	10%		Other	3%	0%	Presumed Hetero	3%	0%
Out of EMA	0%	10%					Pedi/Other	2%	0%
Unidentified	0%	0%					Other	8%	0%

*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/17"

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Planning Council Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	X	A	X	X	X	X	X			1
2	Gigi Chaux	-	X	X	X	X	X	X	X			0
3	Max Cisneros	A	X	X	X	X	A	X	A			3
4	Cassandra Cokley	X	A	A	A	X	X	A	A			5
5	David Colbert	X	X	X	X	X	X	X	X			0
6	Christopher Cole	X	X	X	X	X	X	A	X			1
7	Loreen Cumin	A	A	A	A	A	A	A	A			8
8	Brian Datcher	X	X	X	A	A	X	A	X			3
9	Armando Erba	X	X	X	A	X	X	A	A			3
10	Kenneth Flyte	X	X	X	X	X	X	X	X			0
11	Lisa Gluz	A	A	A	A	A	X	A	X			6
12	Robert James	A	A	A	A	A	A	A	A			8
13	Albana Lame	X	X	X	A	X	X	X	X			1
14	Ronald Montague	A	A	A	A	A	A	A	A			8
15	Joanne Montgomery	X	X	X	X	A	X	X	A			2
16	Mitchell Namias	X	A	X	X	X	X	X	A			2
17	Daniel Pettit	A	A	A	A	A	A	A	A			8
18	Kathleen Pitner	A	A	X	X	X	X	A	X			3
19	Richard Radocchia	X	A	X	X	X	X	X	X			2
20	Roberta Stewart	X	X	A	X	X	X	X	X			1
21	Charlotte Teel	X	X	X	X	X	X	X	X			0

Executive Committee Attendance												
Council Member	Jan	Feb	March	April	May	June	August	Sept	Oct	Nov	Absences	
David Colbert (QI)	X	X	X	X	X	X	X	X			0	
Chris Cole (Council Co-Chair)	X	X	X	X	X	X	A	X			1	
Albana Lame (QI)	X	X	X	A	X	X	X	X			1	
Joanne Montgomery (SPA)	X	X	X	X	A	X	A	A			3	
Mitchell Namias (SPA)	-	A	X	X	X	X	X	A			2	
Rich Radocchia (MF)	X	A	X	X	X	X	X	X			0	

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Roberta Stewart (Council Co-Chair)	X	X	X	X	X	X	X	X	X			0
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Planning Council Committee Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	SPA;QI	SPA;QI	SPA;QI	SPA;QI	SPA; QI MF	SPA; QI MF	A	MF			1
2	Gigi Chaux	-	SPA;QI	SPA;QI; MF	SPQ;QI MF	SPQ;QI MF	QI; MF	MF	SPQ;QI MF			0
3	Max Cisneros	A	MF	MF	SPA;QI MF	A	A	A	A			5
4	Cassandra Cokley	MF	A	A	A	A	MF	A	A			6
5	David Colbert	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	MF	SPQ;QI MF			0
6	Christopher Cole	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	A	SPQ;QI MF			1
7	Loreen Cumin	A	A	A	A	A	A	A	A			8
8	Brian Datcher	SPA	SPA;QI	SPA;QI	SPA;QI	A	SPA; QI; MF	A	SPQ;QI MF			2
9	Armando Erba	MF	MF	MF	A	MF	MF	A	A			3
10	Kenneth Flyte	MF	MF	MF	MF	MF	MF	MF	MF			0
11	Lisa Gluz	A	A	A	A	A	MF	A	A			7
12	Robert James	A	A	A	A	A	A	A	A			8
13	Albana Lame	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI	SPA;QI; MF	SPA;QI; MF	MF	SPQ;QI MF			0
14	Ronald Montague	A	A	MF	A	A	A	MF	A			6
15	Joanne Montgomery	SPA;MF	SPA;QI; MF	SPA;MF	SPA;MF	SPA	SPA; MF	A	SPA			1
16	Mitchell Namias	MF	SPA	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	MF	SPA			0
17	Daniel Pettit	A	MF	A	A	A	A	A	A			7
18	Kathyleen Pitner	SPA	A	SPA	SPA	SPA	SPA	A	SPA			2
19	Richard Radocchia	SPA;QI; MF	SPA;QI	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	MF	SPQ;QI MF			0
20	Roberta Stewart	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	MF	SPQ;QI MF			0



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21	Charlotte Teel	A	SPA	SPA;QI	SPA	SPA	SPA	A	SPA			2
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