

Rich Radocchia, Co-Chair

Membership/Finance Committee Meeting Minutes

Meeting Date: Friday, May 14, 2021
Start Time: 10:30 am
End Time: 11:16 am
Location: Zoom Teleconference
Presiding Chair: Rich Radocchia
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of April 9, 2021 Meeting Minutes

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council By-Laws
- Recruit/Promote Planning Council to increase PLWHA participation

Staff Member Assignments

- Facilitate Council Membership Process
- Maintain Attendance Records for all meetings
- Maintain Council Reflectiveness "Grid"

(1.0) Moment of Silence

Rich called the meeting to order at 10:30am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements

(4.0) Approval of April 9, 2021 Meeting Minutes

A motion to approve the April 9, 2021 minutes was made by Chris Cole and seconded by Mitchell Namias.

For: (6) Colbert, Cole, Chaux, Flyte, Namias, Stewart

Against: (0)

Abstain: (4) Ardila, Erba, Lame, Radocchia

(5.0) New Business/Old Business

a. Review Membership/Finance Planning Council Activity Timeline (PCAT)

The Committee reviewed the PCAT and determined it was on target with all assigned activities.

b. Review Planning Council feedback from April 9, 2021 Planning Council Meeting

The committee reviewed the feedback from April 9th and the feedback was favorable.

c. Manage Membership Application Process

Currently there are no new applications to review

d. Review Planning Council Member Attendance

The Committee reviewed the attendance and also reminded all members that the attendance is back in place in the By-Laws. There was a discussion regarding the 'state of emergency' clause that was taken out of the By-Laws and if we need to reconsider this. This topic was added to the parking lot.

e. Analyze Planning Council Membership for Federal Reflectiveness Mandate

The Committee reviewed the Federal Reflectiveness Madate and we are doing well in most areas and discussed the areas that need improvement.

f. Assist with Membership Recruitment Campaign - Report from co-chair led work group

There is no report at this time.

g. Determine Planning Council Training

- June- Assessment of the Administrative Mechanism/ Carryover Overview
- August – A summary of the Priority Setting and Resource Allocation Process will be given.

There was a discussion regarding an online training system and this was topic was added to the parking lot.

h. Recipient's Report

LaKeisha Green shared the report on Expenditures by Service Category for the GY2020. There was a total amount spent of 99.57%

(6.0) Open Parking Lot Items

None

(7.0) Announcements

None

(8.0) Adjournment

The meeting adjourned at 11:16 am

Rich Radocchia, Co-Chair

Membership Finance Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	A	A	A	X	X					
2.	Gigi Chaux	-	X	X	X	X					
3.	Max Cisneros Co-Chair	A	X	X	X	A					
4.	Cassandra Cokley	A	A	A	A	A					
5.	David Colbert	X	X	X	X	X					
6.	<i>Chris Cole PC Co-Chair</i>	X	X	X	X	X					
7.	Loreen Cuiman	A	A	A	A	A					
8.	Brian Datcher	A	A	X	A	A					
9.	Armando Erba	X	X	X	A	X					
10.	Kenneth Flyte	X	X	X	X	X					
11.	Lisa Gluz	A	A	A	A	A					
12.	Robert James	A	A	A	A	A					
13.	Albana Lame	X	X	X	A	X					
14.	Ronald Montague	A	A	A	A	A					
15.	Joanne Montgomery	X	X	X	X	A					
16.	Mitchell Namias	X	A	X	X	X					
17.	Daniel Pettit	A	X	A	A	A					
18.	Kathy Pitner	A	A	A	A	A					
19.	Richard Radocchia, Co-Chair	X	A	X	X	X					
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X					
21.	Charlotte Teel	A	A	A	A	A					
	Ryan White Office	X	X	X	X	X					
	Planning Council Staff	X	X	X	X	X					
	% of Council present:	41%	50%	57%	48%	48%					

Guests: Jean Brown, Nitza Agosto

REFLECTIVENESS

New Haven and Fairfield Counties

Planning Council Composition as of June 1, 2021

# of Planning Council Members				21						
Representation Requirements										
1. Health-care providers, including federally qualified health centers						X				
2. Community-based organizations serving affected populations and AIDS-service organizations						X				
3. Soc.-service providers, inc. housing and homeless-services providers						X				
4. Mental-health providers						X				
5. Substance-abuse providers						X				
6. Local public health agencies						X				
7. Hospital planning agencies or health-care planning agencies						X				
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations						X				
9. Non-elected community leaders						X				
10. State Medicaid agency						X				
11. State agency administering the Part B program						X				
12. RWTMA grantees under Part C						X				
13. RWTMA grantees under section 2671 (including Part D)						X				
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs						X				
15. Formerly incarcerated PLWH/A or their representatives						X				
16. PLWH/A with Hepatitis C Co-Infection						X				
NHFF Profile*										
				Non-Conflicted HIV Status				HIV Status		
Gender	Target	PC		Target	PC			Target	PC	
Men	66%	52%		Current	> 33%	43%		Positive	33%	57%
Women	34%	48%						Negative	NA	43%
Members by Region	Target**	PC		Race	Target	PC		Risk	Target	PC
Region 1, New Haven	34%	29%		Black	38%	43%		IDU	28%	8%
Region 2, Waterbury	20%	19%		White	27%	57%		MSM	28%	58%
Region 3, Bridgeport	25%	24%		Ethnicity	Target	PC		MSM/IDU	2%	8%
Region 4, Stam./Norw.	16%	10%		Hispanic	32%	19%		Hetero	29%	25%
Region 5, Danbury	5%	10%		Other	3%	0%		Presumed Hetero	3%	0%
Out of EMA	0%	10%						Pedi/Other	2%	0%
Unidentified	0%	0%						Other	8%	0%

*Target percentage information provided by CTDHP website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/17"

Rich Radocchia, Co-Chair

Planning Council Attendance					PSRA									
#	Council Member	Jan	Feb	March	April	May	June	Data	Meeting	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	X	A	X	X								1
2	Gigi Chaux	-	X	X	X	X								0
3	Max Cisneros	A	X	X	X	X								0
4	Cassandra Cokley	X	A	A	A	X								2
5	David Colbert	X	X	X	X	X								0
6	Christopher Cole	X	X	X	X	X								0
7	Loreen Cumin	A	A	A	A	A								3
8	Brian Datcher	X	X	X	A	A								2
9	Armando Erba	X	X	X	A	X								1
10	Kenneth Flyte	X	X	X	X	X								0
11	Lisa Gluz	A	A	A	A	A								3
12	Robert James	A	A	A	A	A								3
13	Albana Lame	X	X	X	A	X								1
14	Ronald Montague	A	A	A	A	A								3
15	Joanne Montgomery	X	X	X	X	A								1
16	Mitchell Namias	X	A	X	X	X								0
17	Daniel Pettit	A	A	A	A	A								3
18	Kathyleen Pitner	A	A	X	X	X								0
19	Richard Radocchia	X	A	X	X	X								0
20	Roberta Stewart	X	X	A	X	X								1
21	Charlotte Teel	X	X	X	X	X								0

Executive Committee Attendance												
Council Member	Jan	Feb	March	April	May	June	August	Sept	Oct	Nov	Absences	
Max Cisneros (MF)	A	X	X	X	A						1	
David Colbert (QI)	X	X	X	X	X						0	
Chris Cole (Council Co-Chair)	X	X	X	X	X						0	
Albana Lame (QI)	X	X	X	A	X						1	
Joanne Montgomery (SPA)	X	X	X	X	A						1	
Mitchell Namias (SPA)	-	A	X	X	X						0	
Rich Radocchia (MF)	X	A	X	X	X						0	

Rich Radocchia, Co-Chair

Roberta Stewart (Council Co-Chair)	X	X	X	X	X						0
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Planning Council Committee Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	SPA;QI	SPA;QI	SPA;QI	SPA;QI	SPA; QI MF						0
2	Gigi Chaux	-	SPA;QI	SPA;QI; MF	SPQ;QI MF	SPQ;QI MF						0
3	Max Cisneros	A	MF	MF	SPA;QI MF	A						1
4	Cassandra Cokley	MF	A	A	A	A						3
5	David Colbert	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF						0
6	Christopher Cole	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF						0
7	Loreen Cumin	A	A	A	A	A						3
8	Brian Datcher	SPA	SPA;QI	SPA;QI	SPA;QI	A						1
9	Armando Erba	MF	MF	MF	A	MF						1
10	Kenneth Flyte	MF	MF	MF	MF	MF						0
11	Lisa Gluz	A	A	A	A	A						3
12	Robert James	A	A	A	A	A						3
13	Albana Lame	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI	SPA;QI; MF						0
14	Ronald Montague	A	A	MF	A	A						2
15	Joanne Montgomery	SPA;MF	SPA;QI; MF	SPA;MF	SPA;MF	SPA						0
16	Mitchell Namias	MF	SPA	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF						0
17	Daniel Pettit	A	MF	A	A	A						3
18	Kathyleen Pitner	SPA	A	SPA	SPA	SPA						0
19	Richard Radocchia	SPA;QI; MF	SPA;QI	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF						0
20	Roberta Stewart	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF	SPA;QI; MF						0
21	Charlotte Teel	A	SPA	SPA;QI	SPA	SPA						0