

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Christine Romanik, Co-Chair

Quality Improvement Meeting Minutes

Meeting Date: Thursday, April 6, 2017
Start Time: 12:15 pm
End Time: 1:03 pm
Location: Burrough's Community Center
Presiding Chair: Roberta Stewart
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from February 2, 2017 and March 2, 2017 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2017 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Roberta called the meeting to order at 12:15pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

All participants introduced themselves.

(2.0) Co-Chair Announcements

Christine is still looking for a new co-chair for this committee.

(3.0) Approval of February 2, 2017 and March 2, 2017 QI Meeting Minutes

There was no quorum at today's meeting therefore, no vote was taken.

(4.0) New Business/Old Business

- **Review 2016 PCAT (Planning Council Activity Timeline)**
The committee reviewed the QI Planning Council Activity Timeline and the committee is right on track with all tasks.
- **Review Service Standards**
Staff presented the updated Ambulatory Outpatient Health Services service standard. Staff updated this based on comments from last month's meeting. Discussion took place regarding the standard for chlamydia and gonorrhea screening and the requirement. The denominator for these is all clients who receive a Part A service which attendees felt it should not be. On #14, 19 and 20 performance measures we would like to look further into these. We would like to see the results of the chart audits specifically on these items. In the meantime, screenings for chlamydia and gonorrhea were changed to annually.
- **Review Annual Quality Improvement Plan**
Staff presented the updated QIC plan and attendees reviewed this.

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(5.0) Recipient Report

There was no report today.

(6.0) Unresolved Parking Lot Items

ITEM	STATUS
The performance measures for chlamydia and gonorrhea screenings are concerning, the denominator for these are all clients who receive a Part A service which was expressed it should not be. On #14, 19 and 20 performance measures we would like to look further into these. We would like to see the results of the chart audits specifically on these items which are Hep C, chlamydia and gonorrhea. There is concern about this information is being used.	

(7.0) Announcements

- The next Quality Improvement meeting is May 4, 2017 from 12:00pm – 2:00pm (Burrough’s Community Center).

Quality Improvement Committee Attendance 2017

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	A	A	X						
2.	Bradford Briggs	A	A	A	A						
3.	Cassandra Cokley	A	A	A	A						
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	A	A						
5.	Sabrina Delgado	A	A	X	A						
6.	Heather Garofalo	A	A	X	A						
7.	Heidi Jenkins	A	A	A	A						
8.	Gerald Lewis	A	A	A	A						
9.	Joanne Montgomery	X	X	A	X						
10.	Raphael Muniz	A	X	A	A						
11.	Christine Romanik Co-Chair	X	X	X	A						
12.	Mark Sanchez	A	A	A	A						
13.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X						
14.	Charlotte Teel	A	A	A	A						
15.	Lauren Gau	A	A	A	A						
	Ryan White Office	X	X	X	A						
	Planning Council Staff	X	X	X	A						
	% of Council present:	33%	33%	27%	20%						

Guests: Sara Burns, Sameka Hamilton, Albana Lame