

OVERVIEW

Attendance: Please refer to attendance chart on the last page of this summary

Location: Hill Health Center, Room 390, New Haven, CT

Start Time: 11:00 p.m. – 1:00 P.M.

End Time: 1:54 p.m.

Presiding Chair: Charlotte Burch

Recorder: Tracy Kulik

Meeting Accomplishments

1. Approval of December 5, 2008 Quality Improvement Meeting Summary
2. Status Update on ‘Super-Pod’
3. Update on Cross-Part Quality Collaborative

Committee Member Assignments

- Active discussion and input into emerging roles of Quality Improvement
- Committee members will continue to attempt to engage new members for the QI committee.

Next Meeting

May 8th: 1) Update on Super-Pod findings 2) Review of 2009 Quality Improvement Committee Plan 3) Review of 2009 Full Population Based Chart Review
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Meeting Summary/Minutes**Welcome, Overview and Moment of Silence**

Charlotte Burch welcomed meeting participants, asked everyone to introduce themselves, and held a moment of silence to honor individuals affected, infected, or who have died from HIV/AIDS.

Charlotte Burch reminded people that the meetings are open and members of the public and press may be present. Persons wishing to maintain confidentiality of their HIV status should consider the public nature of the meeting.

Approval of Meeting Summary

Charlotte asked meeting participants to review the December 6th meeting summary for additions or corrections. A motion was made to approve the minutes by Chris Romanik and seconded by Tom Kidder. The motion passed with 3 affirmative votes and 1 abstention.

Ryan White Office Quality Management Report**Super-Pod**

Discussion occurred about the the Super-Pod. Review of the Summary Charge, Process, Deliverables and Relation to HRSA mandates and the Comprehensive Plan were summarized in a Super-Pod Summary form. It is anticipated that 8-10 meetings will occur from February through May to update Standards of Care and ensure correlation to all HRSA: HAB mandates.

Cross-Part Collaborative

Tom Butcher and Bob Sideleau discussed the cross-part collaborative that they, Drs. Barakat and Villanueva and Magalys Perez are participating in on behalf of Part A and C entities in the TGA for the State. This 18-month project focuses on HRSA: HAB performance measures and their integration into Standards of Care and data measurement tools.

New and Old Business

Charlotte Burch asked the committee members if there were any additional items they would like to raise. No items were referenced.

Adjournment

The meeting adjourned at 1:54 p.m.

Next Meeting

The next meeting will be held on May 8th at the Greek Olive to review the 2009 QIC plan, review final results of the Super-Pod and discuss the full population based chart audits that will occur from June-August of 2009.

Meeting Attendance by Month

Date of Meeting		2/6/	5/8										
Committee Members													
Ric Browne (co-chair)	PCPM	●											
Charlotte Burch (co-chair)	PCPM	●											
Jose Aquino	PCM												
Henry Bethea													
Adeline DeMarrais	PCPM	●											
Tom Kidder	PCPM	●											
Christine Romanik	PCPM	●											
Bob Sideleau	PCM	●											
Other Participants													
Part A Office, Thomas Butcher		●											
Tracy Kulik, Collaborative Research		●											
Mary Walton, Collaborative Research		●											
Planning Council & Primary Committee Member		= PCPM											
Planning Council Member		= PCM											
Committee Member		= M											

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