
Quality Improvement Meeting Minutes

Meeting Date: Thursday, November 4, 2021
Start Time: 12:08 pm
End Time: 12:56 pm
Location: Zoom Video Conference
Presiding Chair: David Colbert
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from October 7, 2021, meetings
- Approval of Substance Abuse Inpatient, Outpatient and Mental Health Service Standards

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

(1.0) Moment of Silence

David called the meeting to order at 12:08 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements.

(4.0) Approval of October 7, 2021, Quality Improvement Committee Meeting Minutes

Albana Lame made a motion to approve the meeting minutes from October 7, 2021, and Rich Radocchia seconded it.

For: (4) Chaux, Lame, Radocchia, Stewart

Against: (0)

Abstain: (2) Ardila, Colbert

(5.0) New Business/Old Business

- **Review Quality Improvement Committee Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review and Update Service Standards**

Staff presented the HRSA Policy Clarification Notice 21-02 on Determining Client Eligibility & Payor of Last Resort. Suggestions were made to wait on any more clarification from HRSA before changing Service Standards to meet this PCN.

The committee reviewed the Mental Health, Substance Abuse Inpatient and Substance Abuse Outpatient Service Standards in Track Changes format to see the edits that have been made.

Albana Lame & David Colbert, Co-Chairs

Rich Radocchia made a motion to approve the above service standards as presented with the caveat of the clarification on eligibility by HRSA and Joanne Montgomery seconded it.

For: (6) Ardila, Chaux, Lame, Montgomery, Radocchia, Stewart

Against: (0)

Abstain: (1) Colbert

- **Review data requested by SPA to inform the PSRA process and/or needs Assessments**

Nothing to review at this time

(6.0) Recipient's Office Report

Tom Butcher shared the work they are doing specifically on the viral suppression rates.

(7.0) Parking Lot Items

None

(8.0) Announcements

(9.0) Adjournment

The meeting adjourned at 12:56 p.m.

Albana Lame & David Colbert, Co-Chairs

Quality Improvement Committee Attendance 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	A	A	A	X
2.	Gigi Chaux	-	X	X	X	X	X	X	X	X	X
3.	Max Cisneros	A	A	A	X	A	A	A	A	A	A
4.	Cassandra Cokley	A	A	A	A	A	A	A	A	A	A
5.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	A	X	X	X	X	X	A
6.	David Colbert Co-Chair	X	X	X	X	X	X	X	A	A	X
7.	Brian Datcher	A	X	X	X	A	X	X	A	A	A
8.	Armando Erba	A	A	A	A	A	A	A	A	A	A
9.	Ken Flyte	A	A	A	A	A	A	A	A	A	A
10.	Lisa Gluz	A	A	A	A	A	A	A	A	A	A
11.	Robert James	A	A	A	A	A	A	A	A	A	A
12.	Albana Lame Co-Chair	X	X	X	X	X	X	X	X	X	X
13.	Ronald Montague	A	A	A	A	A	A	A	A	A	A
14.	Joanne Montgomery	A	X	A	A	A	A	A	A	A	X
15.	Mitchell Namias	A	A	X	X	X	X	A	A	A	A
16.	Daniel Pettit	A	A	A	A	A	A	A	A	A	A
17.	Kathy Pitner	A	A	A	A	A	A	A	A	A	A
18.	Richard Radocchia	X	X	X	X	A	X	X	X	X	X
19.	Anthony Santella	-	-	-	-	-	-	-	-	-	A
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	X	X	X	X
21.	Charlotte Teel	A	A	X	A	A	A	A	A	A	A
	Ryan White Office	X	X	X	X	X	X	X	X	X	X
	Planning Council Staff	X	X	X	X	X	X	X	X	X	X
	% of Council present:	29%	41%	48%	38%	33%	43%	33%	24%	24%	33%

Guests: Tequetta Valeriano, Jean Brown, Jen Loschiavo, Juliana Mantey