
Quality Improvement Meeting Minutes

Meeting Date: Thursday, January 7, 2021
Start Time: 12:09 pm
End Time: 1:29 pm
Location: Zoom Video Conference
Presiding Chair: Albana Lame
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from November 5, 2020 meetings

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

(1.0) Moment of Silence

Albana called the meeting to order at 12:09 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements.

(4.0) Approval of November 5, 2020 Quality Improvement Committee Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from November 5, 2020 and Inthiany Ardila seconded it.

For: (5) Ardila, Colbert, Cole, Radocchia, Stewart

Against: (0)

Abstain: (1) Lame

(5.0) New Business/Old Business

- **Review Quality Improvement Committee Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review Scope of Work for Next Year (PCAT)**

We reviewed the scope of work for next year, the PCAT (Planning Council Activity Timeline) and made updates.

Chris Cole made a motion to approve the updates to the PCAT (Planning Council Activity Timeline) and David Colbert seconded it.

For: (5) Ardila, Colbert, Cole, Radocchia, Stewart

Against: (0)

Abstain: (1) Lame

Albana Lame & David Colbert, Co-Chairs

(6.0) Recipient's Office Report

Dionne Kotey shared that the Part A office will work with the Create+Equity Collaborative which focuses on improving the viral suppression of patients experiencing unstable housing, substance use, mental health concerns, and barriers related to their age. She also presented the quarterly QI (quality improvement) update which detailed performance measure outcomes throughout the EMA. She will also be participating in the monthly PO (project office) calls moving forward.

(7.0) Unresolved Parking Lot Items

None

(8.0) Announcements

The next Quality Improvement meeting is February 4, 2021 from 12:00pm – 2:00pm via Zoom video conference.

(9.0) Adjournment

The meeting adjourned at 12:29 p.m.

Albana Lame & David Colbert, Co-Chairs

Quality Improvement Committee Attendance 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X									
2.	Gigi Chaux	-									
3.	Max Cisneros	A									
4.	Cassandra Cokley	A									
5.	<i>Christopher Cole PC Co-Chair</i>	X									
6.	David Colbert	X									
7.	Loreen Cuiman	A									
8.	Brian Datcher	A									
9.	Armando Erba	A									
10.	Linda Ferraro	A									
11.	Ken Flyte	A									
12.	Lisa Gluz	A									
13.	Robert James	A									
14.	Albana Lame	X									
15.	Ronald Montague	A									
16.	Joanne Montgomery Co-Chair	A									
17.	Mitchell Namias	A									
18.	Daniel Pettit	A									
19.	Kathy Pitner	A									
20.	Richard Radocchia	X									
21.	<i>Roberta Stewart PC Co-Chair</i>	X									
22.	Charlotte Teel	A									
	Ryan White Office	X									
	Planning Council Staff	X									
	% of Council present:	29%									

Guests: Jean Brown, Tequetta Valeriano, Gigi Chaux, Francesca Quettant, Jackson Monarca, Juliana Mancy