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**Quality Improvement Meeting Minutes**

**Meeting Date:** Thursday, April 1, 2021  
**Start Time:** 12:04 pm  
**End Time:** 12:21 pm  
**Location:** Zoom Video Conference  
**Presiding Chair:** David Colbert  
**Recorder:** Sara Seaburg

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**Summary of Committee Votes**

- Approval of Minutes from March 4, 2020 meetings

**Council Member Assignments**

- Attend Committee/Council meetings as outlined in the Council Bylaws

**(1.0) Moment of Silence**

David called the meeting to order at 12:04 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

All participants introduced themselves.

**(3.0) Co-Chair Announcements**

There were no announcements.

**(4.0) Approval of March 4, 2021 Quality Improvement Committee Meeting Minutes**

Rich Radocchia made a motion to approve the meeting minutes from March 4, 2021 and Mitchell Namias seconded it.

**For: (8)** Chaux, Cisneros, Colbert, Datcher, Lame, Namias, Radocchia, Stewart

**Against: (0)**

**Abstain: (0)**

**(5.0) New Business/Old Business**

- **Review Quality Improvement Committee Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review and Update Service Standards**

Nothing for review at this time.

**(6.0) Recipient's Office Report**

Dionne Kotey shared the data from the Act Do Study Act activities from each region. Currently working on the EMA-wide CQM plan. This has to be reviewed annually to make sure that the goals from the last years plan were met. She also shared that the agendas that are now being used for the regional continuum meetings this has helped out a great deal to share information to all attendees. They are also

*Albana Lame & David Colbert, Co-Chairs*

working on collaborating with the Hartford TGA to help PLWH outside of our EMA reach viral suppression.

**(7.0) Unresolved Parking Lot Items**

None

**(8.0) Announcements**

The next Quality Improvement meeting is May 6, 2021 from 12:00pm – 2:00pm via Zoom video conference.

**(9.0) Adjournment**

The meeting adjourned at 12:21 p.m.

**Quality Improvement Committee Attendance 2021**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X	X	X						
2.	Gigi Chau	-	X	X	X						
3.	Max Cisneros	A	A	A	X						
4.	Cassandra Cokley	A	A	A	A						
5.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	A						
6.	David Colbert	X	X	X	X						
7.	Loreen Cuiman	A	A	A	A						
8.	Brian Datcher	A	X	X	X						
9.	Armando Erba	A	A	A	A						
10.	Ken Flyte	A	A	A	A						
11.	Lisa Gluz	A	A	A	A						
12.	Robert James	A	A	A	A						
13.	<b>Albana Lame Co-Chair</b>	X	X	X	X						
14.	Ronald Montague	A	A	A	A						
15.	Joanne Montgomery	A	X	A	A						
16.	<b>Mitchell Namias Co-Chair</b>	A	A	X	X						
17.	Daniel Pettit	A	A	A	A						
18.	Kathy Pitner	A	A	A	A						
19.	Richard Radocchia	X	X	X	X						
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X						
21.	Charlotte Teel	A	A	X	A						
	Ryan White Office	X	X	X	X						
	Planning Council Staff	X	X	X	X						
	% of Council present:	29%	41%	48%	38%						

Guests: Tequetta Valeriano, Jackson Monarca