

Joanne Montgomery, Mitchell Namias & Anthony Santella, Co-Chairs

Quality Improvement Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, March 6, 2025
Start Time: 9:30am
End Time: 11: 57am
Location: Zoom Teleconference
Presiding Chair: Anthony Santella
Recorder: Sara Seaburg

Summary of Committee Votes

Approval of the February 6, 2025 meeting minutes

Council Member Assignments

Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Mitchell Namias called the meeting to order at 9:31 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of February 4, 2025, Meeting Minutes.

Roberta Stewart made a motion to approve the meeting minutes from February 4, 2025 and Inthiany Ardila seconded it.

For: (10) Ardila, Burdick, Cole, Davis, Johnson, McNair, McNeil, Namias, Pennacchia, Radocchia, Ricciardelli, Santella, Stewart

Against: (0)

Abstain: (3) Bigby, Datcher, Montgomery

(4.0) New Business/Old Business

- **Review the Quality Improvement Strategic Planning and Assessment (QISPA) Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

A long discussion took place concerning the scope of work for support staff and the expectation of the work needing to be done to prepare for the PSRA process. Concerns were expressed about communication and transparency regarding the RFP process and funding. Members expressed frustrations about potential budget cuts, access to the care system, and the need for updated data sets for the PSRA process.

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Following that discussion the following topics were discussed and time frames decided on. Support staff presented the GY25 priority setting process datasets that were used. The focus was on datasets that were given a weighting of 3 or 5 and these were discussed. It was decided to review the non-virally suppressed, late diagnosed, and newly diagnosed survey tools and request data on those client populations.

- a. Arvil – URN list of clients for GY24 who are non-virally suppressed, late diagnosed, and newly diagnosed. Presented in April
 - b. Survey tools from the non-virally suppressed, late diagnosed, and newly diagnosed needs assessments. Presented in April.
- **Review EMA'S HIV Care Continua Including Subpopulations and Newly Diagnosed/Linkage**
Support staff will request the following information from the CT Department of Public Health:
 - a. Care Continuum for CY2023 for the entire EMA as well as women of color, transgender people of color and MSM of color. This will be presented in May.
 - **Review Quality Assurance Site Visit 5 Year Trending Document**
We will review this at the May meeting.
 - **Ryan White Office Report**
Ryan White Office Report –
 - a. Update on the Quality Improvement Plan for GY2025. The plan has been completed and is awaiting review and approval.
 - b. They have received funding for 3 months and they are hoping they will have more information to share with the Planning Council when they have it.
 - **Set the Agenda for the April Meeting along with an allocated timeframe for each agenda item.**
This was discussed earlier and items for April will be added to the agenda.

(7.0) Parking Lot Items – there are none

(8.0) Announcements
There were no announcements

(9.0) Adjournment
The meeting adjourned at 11:28am

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Quality Improvement/Strategic Planning and Assessment Committee Attendance Record – 2025

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X							
2.	Maria Bigby	A	A	X							
3.	Jeremie Burdick	X	X	X							
4.	Marco Castro	A	A	A							
5.	Gigi Chaux	A	A	A							
6.	<i>Chris Cole PC Co-Chair</i>	A	X	X							
7.	Brian Datcher	X	A	X							
8.	Libra Davis	X	X	X							
9.	Christopher Johns	A	A	A							
10.	Clara Johnson	A	X	X							
11.	Doris McCoullough	A	A	A							
12.	Gloria McNeil	X	X	X							
13.	LaTonya McNair	X	X	X							
14.	Joanne Montgomery, Co-Chair	X	A	X							
15.	Mitchell Namias, Co-Chair	X	X	X							
16.	Ruth Pennacchia	X	X	X							
17.	Richard Radocchia	A	X	X							
18.	Carmella Ricciardelli	X	X	X							
19.	Anthony Santella, Co-Chair	X	X	X							
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X							
	Ryan White Office	X	X	X							
	Planning Council Staff	X	X	X							
	% of Council present:	60%	65%	80%							

Guests: Jean Brown, Sofia Swaby, Africka Hinds, Angie Matthis, Nitza Agosto, Denise Mulbah, Eddy Rodriguez, Denese Smith Monroe