

Joanne Montgomery, Mitchell Namias & Anthony Santella, Co-Chairs

Quality Improvement Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, March 7, 2024

Start Time: 9:32am **End Time:** 11:50am

Location: Burroughs Community Center & Zoom Teleconference

Presiding Chair: Joanne Montgomery

Recorder: Sara Seaburg

Summary of Committee Votes

Approval of the February 1, 2024 meeting minutes

Council Member Assignments

Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0)**Moment of Silence**

Joanne called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

Welcome and Introduction (2.0)

All participants introduced themselves.

(3.0)**Co-Chair Announcements**

There were none.

(4.0)Approval of February 1, 2024 Meeting Minutes.

Inthiany Ardila made a motion to approve the meeting minutes from February 1, 2024 and Chris Cole seconded it.

For: (7) McNeil, Montgomery, Namias, Radocchia, Ricciardelli, Santella, Stewart

Against: (0)

Abstain: (3) Chaux, Cole, Datcher

(4.0)**New Business/Old Business**

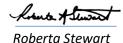
Review the Quality Improvement/Strategic Planning and Assessment Planning Council Activity

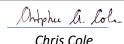
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

Review Framework for Priority Setting and Resource Allocation Process

The committee discussed the following items:

1. Behavioral Health Needs Assessment – Joanne gave an update and referenced the materials that Robert Heimer sent. We discussed the Quality of Life Scale and other items to help us with our survey questions. A small work group will be formed in order to have a more in depth discussion.









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- 2. A comprehensive needs assessment Staff presented the in-care needs assessment survey with the suggested updates and more updates were made. This will be reviewed for a final
- 3. Community forums in each region Staff gave an update on the upcoming community forums and all have been completed.
- Review EMA's HIV Care Continuum Including Subpopulations and Newly Diagnosed Linkage A formal request was sent to DPH and there hasn't been a response yet. We will review this next month.
- Quarterly review of the EMA's CQM performance measure portfolio from the Recipient's

We did not have enough time to complete this item and will do so in April.

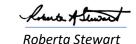
Review Quality Assurance Site Visit 5 Year Trending Document. We did not have enough time to complete this item and will do so in April.

Parking Lot Items (7.0)

ITEM	DESCRIPTION	UPDATE			
EMA Regional System Evaluation	How to best evaluate the EMA's regional system.	ON HOLD			

(8.0)Adjournment

The meeting adjourned at 11:50pm









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Quality Improvement/Strategic Planning and Assessment Committee Attendance Record – 2024

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	Х	Х	Α							
2.	Marco Castro	Α	Α	Α							
3.	Gigi Chaux	Х	Α	Х							
4.	Chris Cole PC Co-Chair	Х	Х	Х							
5.	Wallace Daniels	Α	Α	Α							
6.	Brian Datcher	Х	Α	Х							
7.	Kisha Gainer	Α	Α	Α							
8.	Christopher Johns	Α	Α	Α							
9.	Clara Johnson	Α	Α	Α							
10.	Gloria McNeil	Χ	Х	Χ							
11.	Joanne Montgomery, Co-Chair	Х	Х	Х							
12.	Mitchell Namias, Co-Chair	Х	Х	Х							
13.	Richard Radocchia	Α	Х	Χ							
14.	Carmella Ricciardelli	Α	Х	Х							
15.	Anthony Santella, Co-Chair	Α	Х	Х							
16.	Roberta Stewart PC Co-Chair	Х	Х	Х							
17.	Tracey Webster	Α	Α	Α							
18.	Lisa Weeks	Α	Α	Α							
	Ryan White Office	Х	Х	Х							
	Planning Council Staff	Х	Х	Х							
	% of Council present:	44%	50%	56%							

Guests: Dante Gennaro, Miguel Rosa, Jean Brown, Angie Mathis, Nitza Agosto Jamelia Beckford, Sofia Swaby





