

Membership/Finance Meeting

Minutes Meeting Date: Friday, March 14, 2025

Start Time: 10:35 am

End Time: 11:15 am

Location: Zoom Teleconference

Presiding Chair: Gloria McNeil

Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes of the February 14, 2025 meeting.

(1.0) Moment of Silence

Gloria McNeil called the meeting to order at 10:30am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

Gloria introduced herself and her role as co-chair. All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of February 14, 2025, meeting minutes

A motion to approve February 14, 2025, meeting minutes was made by Rich Radocchia and seconded by Anthony Santella.

For: (12) Ardila, Burdick, Cole, Datcher, Johns, McNair, McNeil, Namias, Pennacchia, Radocchia, Santella, Stewart

Against: (0)

Abstain: (2) Bigby, Johnson

(5.0) New Business/Old Business

a. Review the Membership/Finance Committee Activity Timeline

We reviewed the current PCAT for Membership/Finance and all activities are right on target.

b. Review Planning Council Meeting Feedback from February 14, 2025

Feedback overall was very good. There were some comments encouraging the work of the Planning Council along with City of New Haven Health Department to work together and move forward to accomplish the goals for the community that they serve.

c. Assist with the Membership Recruitment Campaign

This is going very well.

d. Review Planning Council Membership Campaign

There are currently three applicants who are in the process of meeting their attendance requirements.

e. Review Planning Council Member Attendance

Attendance was reviewed and all members are doing well with their attendance.

f. **Review PC Membership for Federal reflectiveness mandate**

We currently have 20 Planning Council members, and we are missing representation in 1 mandated category and the Planning Council is working on filling this position. Director Bond is working with PC Staff to work towards this goal. The committee is working towards reaching the target goals more closely with more men specifically.

There was a contact discussed who may be able to help to fill the position of a representative of the Healthcare planning agency. Staff will follow up on this.

g. **Determine Planning Council Trainings**

- April – New Planning Council Member Orientation
- May – the Priority Setting Process
- June – The Resource Allocation Process

h. **Recipient's Office Report**

Brooke Logan gave the following report:

- They have notified all agencies who have been awarded contracts. They are Yale, Southwest, Family Centers, Staywell and Apex and for Substance Use Residential it is Recovery Network of Programs.
- There will be no interruptions of services, and they have asked for succession plans from these agencies.

Staff presented the Quarterly Expenditure Report by Service and Region and all regions are on target with their spending.

Jean Brown asked Brooke what the grace period is to get all entries into CAREWare and there is, all providers have until March 15, 2025 to get all entries in.

Brian Datcher asked about the regional model changes and how that looks now. It was explained that there are no more regions and city names will be used instead.

(7.0) Parking Lot Items

- Clarifying what constitutes Planning Council attendance.
- What is the most effective way to get meeting feedback?

(8.0) Announcements

There were none.

(9.0) Adjournment

The meeting adjourned at 11:30AM

Membership Finance Committee Attendance Record – 2025

	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X						
2.	Jeremie Burdick	X	X	X						
3.	Maria Bigby	A	A	X						
4.	Marco Castro	A	A	A						
5.	Gigi Chaux, Co-Chair	A	X	A						
6.	<i>Chris Cole PC Co-Chair</i>	X	X	X						
7.	Brian Datcher	A	X	X						
8.	Libra Davis	X	A	A						
9.	Christopher Johns	X	X	X						
10.	Clara Johnson	X	A	X						
11.	Doris McCullough	A	A	A						
12.	LaTonya McNair	X	X	X						
13.	Gloria McNeil	X	X	X						
14.	Joanne Montgomery	A	A	A						
15.	Mitchell Namias	X	X	X						
16.	Ruth Pennacchia	X	X	X						
17.	Richard Radocchia, Co-Chair	X	X	X						
18.	Carmella Ricciardelli	A	X	A						
19.	Anthony Santella	X	X	X						
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X						
	Ryan White Office	X	X	X						
	Planning Council Staff	X	X	X						
	% of Council present:	65%	70%	70%						

Guests: Sofia Swaby, Jean Brown, Lionel Thomas, Nitza Agosto, Africka Hinds, Sophie Walton

Ryan White Planning Council Membership Reflectiveness

New Haven and Fairfield Counties

Planning Council Composition as of April 1, 2025

# of Planning Council Members	21									
Representation Requirements										
1. Health-care providers, including federally qualified health centers			X							
2. Community-based organizations serving affected populations and AIDS-service organizations			X							
3. Soc.-service providers, inc. housing and homeless-services providers			X							
4. Mental-health providers			X							
5. Substance-abuse providers			X							
6. Local public health agencies			X							
7. Hospital planning agencies or health-care planning agencies			-							
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations			X							
9. Non-elected community leaders			X							
10. State Medicaid agency			X							
11. State agency administering the Part B program			X							
12. RWTMA grantees under Part C			X							
13. RWTMA grantees under section 2671 (including Part D)			X							
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs			X							
15. Formerly incarcerated PLWH/A or their representatives			X							
16. PLWH/A with Hepatitis C Co-Infection			X							
NHFF Profile*										
Gender	Target	PC	Non-Conflicted HIV Status		Target	PC	HIV Status	Target	PC	
Men	63%	38%		Current	> 33%	48%	Positive	33%	57%	
Women	37%	62%					Negative	NA	43%	
Members by Region	Target**	PC		Race/Ethnicity	Target	PC	Risk	Target	PC	
1, New Haven	34%	387%		Black	38%	43%	IDU	25%	8%	
2, Waterbury	20%	14%		Hispanic	32%	29%	MSM	31%	33%	
3, Bridgeport	25%	19%		White	27%	28%	MSM/IDU	2%	0%	
4, Stam./Norw.	16%	14%		Other	3%	0%	Hetero	32%	42%	
5, Danbury	5%	5%		Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander and multi-racial.			Pedi/Other	2%	0%	
Out of EMA	0%	10%					Other	8%	1%	
Unidentified	0%	0%								
*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/20"										

Gloria McNeil & Christopher Johns, Co-Chairs

Planning Council Attendance											
#	Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	X	X							0
2	Maria Bigby	A	A	X							2
3	Jeremie Burdick	X	X	X							0
4	Marco Castro	A	A	A							3
5	Gigi Chaux	X	A	A							2
6	Christopher Cole	X	X	X							0
7	Brian Datcher	A	X	X							1
8	Libra Davis	X	A	X							1
9	Christopher Johns	X	X	X							0
10	Clara Johnson	X	A	X							1
11	Doris McCullough	A	A	A							3
12	LaTonya McNair	X	X	X							0
13	Gloria McNeil	X	X	X							0
14	Joanne Montgomery	X	X	X							0
15	Mitchell Namias	X	X	X							0
16	Ruth Pennacchia	X	X	X							0
17	Richard Radocchia	X	X	X							0
18	Carmella Ricciardelli	X	X	X							0
19	Anthony Santella	X	X	X							0
20	Roberta Stewart	X	X	X							0

Executive Committee Attendance											
Planning Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences	
Chris Cole (Council Co-Chair)	X	X	X							0	
Christopher Johns	-	X	X							0	
Gloria McNeil (MF)	A	A	X							2	
Joanne Montgomery (SPA)	X	X	X							0	
Mitchell Namias (SP)	X	X	X							0	
Anthony Santella (QI)	X	X	X							0	
Roberta Stewart (Council Co-Chair)	X	X	X							0	

Committee Attendance											
#	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov	Absences
1	Inthiany Ardila	MF; QISPA	MF; QISPA	MF; QISPA							0
2	Maria Bigby	ABSENT	ABSENT	MF							2
3	Jeremie Burdick	QISPA	MF; QISPA	MF; QISPA							0
4	Marco Castro	ABSENT	ABSENT	ABSENT							3
5	Gigi Chaux	ABSENT	MF	ABSENT							2
6	Christopher Cole	MF; QISPA	MF; QISPA	MF; QISPA							0
7	Brian Datcher	ABSENT	MF; QISPA	MF; QISPA							1
8	Libra Davis	MF; QISPA	QISPA	QISPA							0
9	Christopher Johns	MF	MF	MF							0
10	Clara Johnson	MF; QISPA	QISPA	MF; QISPA							0
11	Doris McCullough	ABSENT	ABSENT	ABSENT							3
12	LaTonya McNair	MF; QISPA	MF; QISPA	MF; QISPA							0
13	Gloria McNeil	MF; QISPA	MF; QISPA	MF; QISPA							0
14	Joanne Montgomery	ABSENT	QISPA	QISPA							1
15	Mitchell Namias	MF; QISPA	MF; QISPA	MF; QISPA							0
16	Ruth Pennacchia	MF; QISPA	MF; QISPA	MF							0
17	Richard Radocchia	MF; QISPA	MF; QISPA	MF; QISPA							0
18	Carmella Ricciardelli	QISPA	QISPA	MF							0
19	Anthony Santella	MF; QISPA	MF; QISPA	MF; QISPA							0
20	Roberta Stewart	MF; QISPA	MF; QISPA	MF; QISPA							0

QISPA: Quality Improvement Strategic Planning & Assessment Committee | M/F: Membership/Finance Committee