

Membership/Finance Meeting

Minutes Meeting Date: Friday, November 15, 2024

Start Time: 10:32 am

End Time: 11:23 am

Location: Burroughs Community Center & Zoom Teleconference

Presiding Chair: Rich Radocchia

Recorder: Sara Seaburg

Summary of Committee Business

Votes

- Approval of Minutes from the October 11, 2024 meeting.

(1.0) Moment of Silence

Rich Radocchia called the meeting to order at 10:32am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

Rich introduced himself and his role as co-chair. All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of the October 11, 2024, 2024, meeting minutes

A motion to approve the October 11, 2024, meeting minutes was made by Clara Johnson and seconded by Inthiany Ardila.

For: (11) Ardila, Bigby, Datcher, Johns, Johnson, McNair, McNeil, Montgomery, Pennacchia, Radocchia, Santella

Against: (0)

Abstain: (1) McCullough

(5.0) New Business/Old Business

a. **Review the Membership/Finance Committee Activity Timeline**

We reviewed the current PCAT for Membership/Finance and all activities are right on target.

b. **Review Planning Council Meeting Feedback from October 11, 2024**

Overall feedback was positive. There was a comment where an individual did not feel comfortable and safe and a Planning Council member encouraged them to reach out and speak with someone so that issue can be addressed.

c. **Assist with the Membership Recruitment Campaign**

This is going very well. Rich and Gigi have been working on recruiting new members.

d. **Review Planning Council Membership**

We have a renewal application to review.

Joanne Montgomery made a motion to go into executive session and Inthiany Ardila seconded it.

For: (12) Ardila, Bigby, Datcher, Johns, Johnson, McCullough McNair, McNeil, Montgomery, Pennacchia, Radocchia, Santella

Against: (0)

Abstain: (0)

Joanne Montgomery made a motion come out of into executive session and Chris Cole seconded it.

For: (12) Ardila, Bigby, Datcher, Johns, Johnson, McCullough McNair, McNeil, Montgomery, Pennacchia, Radocchia, Santella

Against: (0)

Abstain: (0)

Joanne Montgomery made a motion to approve the Planning Council renewal application of Anthony Santella and Gloria McNeil seconded it.

For: (12) Ardila, Bigby, Datcher, Johns, Johnson, McCullough McNair, McNeil, Montgomery, Pennacchia, Radocchia, Santella

Against: (0)

Abstain: (0)

e. **Review Planning Council Member Attendance**

Staff reviewed the attendance of all Planning Council members. Everyone is in good standing and attendance resets in January.

f. **Review PC Membership for Federal reflectiveness mandate**

We currently have 19 Planning Council members, and we are missing representation in 2 mandated categories and the Planning Council is working on filling these positions. Staff explained the status of each missing category. Staff along with Planning Council members will reach out to individuals hoping to make some connections in filling these areas. We have an application in process where the applicant would fill the 'local public health agencies' category.

g. **Determine Planning Council Trainings**

- January – Ryan White Program Structure, Parts A, B, C, D & F
- February – Rich will reach out to Dante Gennaro who is the Program Director of New England AIDS Education & Training Center and invite him to present at the Planning Council meeting.

(7.0) Recipient's Report

Lakeisha Green presented quarterly expenditures by service category by region for the 12-month budget. All regions are on target with their spending at this time.

Laeisha also presented the unobligated balance estimate of \$47,401 and Chris Cole made a motion to use this amount in the Food Bank/Home Delivered Meals service category for food cards divided evenly between the 5 regions and Inthiany Ardila seconded it.

(8.0) Parking Lot Items

none

Gigi Chaux & Richard Radocchia, Co-Chairs

(8.0) Announcements

There were none.

(9.0) Adjournment

The meeting adjourned at 11:23AM

Membership Finance Committee Attendance Record – 2024

	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	A	X	X	X	X
2.	Maria Bigby	-	-	-	-	-	X	X	X	X
3.	Marco Castro	X	X	X	X	X	A	A	A	A
4.	Gigi Chaux, Co-Chair	X	X	X	X	X	A	X	X	A
5.	<i>Chris Cole PC Co-Chair</i>	X	A	A	X	X	A	X	A	A
6.	Brian Datcher	X	X	X	X	A	X	A	X	X
7.	Libra Davis	-	-	-	-	-	X	A	A	A
8.	Christopher Johns	X	X	X	X	X	X	X	X	X
9.	Clara Johnson	A	X	X	X	A	X	X	X	X
10.	Doris McCullough	-	-	-	-	-	A	X	A	X
11.	LaTonya McNair	-	-	-	-	-	-	-	X	X
12.	Gloria McNeil	X	X	X	X	X	X	X	X	X
13.	Joanne Montgomery	X	X	A	A	A	A	A	X	X
14.	Mitchell Namias	X	X	X	X	X	X	X	A	A
15.	Ruth Pennacchia	-	-	-	-	-	-	-	X	X
16.	Richard Radocchia, Co-Chair	A	X	X	X	X	X	X	A	X
17.	Carmella Ricciardelli	A	X	X	X	X	X	X	X	A
18.	Anthony Santella	A	A	A	A	X	X	A	X	X
19.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	A	X	A
	Ryan White Office	X	X	X	X	X	X	X	X	X
	Planning Council Staff	X	X	X	X	X	X	X	X	X
	% of Council present:	56%	72%	67%	72%	56%	67%	67%	68%	63%

Guests: Sofia Swaby, Jean Brown, Nitza Agosto, Lisa Weeks, Kenny, Jeremie Burdick

Ryan White Planning Council Membership Reflectiveness

New Haven and Fairfield Counties

Planning Council Composition as of January 1, 2025

# of Planning Council Members	19									
Representation Requirements										
1. Health-care providers, including federally qualified health centers										X
2. Community-based organizations serving affected populations and AIDS-service organizations										X
3. Soc.-service providers, inc. housing and homeless-services providers										X
4. Mental-health providers										X
5. Substance-abuse providers										X
6. Local public health agencies										-
7. Hospital planning agencies or health-care planning agencies										-
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations										X
9. Non-elected community leaders										X
10. State Medicaid agency										X
11. State agency administering the Part B program										X
12. RWTMA grantees under Part C										X
13. RWTMA grantees under section 2671 (including Part D)										X
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs										X
15. Formerly incarcerated PLWH/A or their representatives										X
16. PLWH/A with Hepatitis C Co-Infection										X
NHFF Profile*										
Gender	Target	PC	Non-Conflicted HIV Status		Target	PC	HIV Status	Target	PC	
Men	63%	32%		Current	> 33%	52%	Positive	33%	63%	
Women	37%	68%					Negative	NA	37%	
Members by Region	Target**	PC		Race/Ethnicity	Target	PC	Risk	Target	PC	
1, New Haven	34%	42%		Black	38%	47%	IDU	25%	8%	
2, Waterbury	20%	11%		Hispanic	32%	26%	MSM	31%	33%	
3, Bridgeport	25%	21%		White	27%	26%	MSM/IDU	2%	0%	
4, Stam./Norw.	16%	16%		Other	3%	0%	Hetero	32%	42%	
5, Danbury	5%	5%		Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander and mutli-racial.			Pedi/Other	2%	0%	
Out of EMA	0%	5%					Other	8%	1%	
Unidentified	0%	0%								
*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/20"										

Gigi Chaux & Richard Radocchia, Co-Chairs

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2	Maria Bigby										
3	Marco Castro										
4	Gigi Chaux										
5	Christopher Cole										
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9	Clara Johnson										
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11	LaTonya McNair										
12	Gloria McNeil										
13	Joanne Montgomery										
14	Mitchell Namias										
15	Ruth Pennacchia										
16	Richard Radocchia										
17	Carmella Ricciardelli										
18	Anthony Santella										
19	Roberta Stewart										

Executive Committee Attendance											
Planning Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences	
Gigi Chaux (MF)											
Chris Cole (Council Co-Chair)											
Joanne Montgomery (SPA)											
Mitchell Namias (SP)											
Rich Radocchia (MF)											
Anthony Santella (QI)											
Roberta Stewart (Council Co-Chair)											

Gigi Chaux & Richard Radocchia, Co-Chairs

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QISPA: Quality Improvement Strategic Planning & Assessment Committee | M/F: Membership/Finance Committee