

Joanne Montgomery, Mitchell Namias & Anthony Santella, Co-Chairs

Quality Improvement Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, January 2, 2025

Start Time: 9:32am **End Time:** 10:44am

Location: Burroughs Community Center & Zoom Teleconference

Presiding Chair: Anthony Santella Recorder: Sara Seaburg

Summary of Committee Votes

Approval of the November 7, 2024 meeting minutes

Council Member Assignments

Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0)**Moment of Silence**

Anthony called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

Welcome and Introduction (2.0)

All participants introduced themselves.

(3.0)**Co-Chair Announcements**

There were none.

(4.0)Approval of November 7, 2024, Meeting Minutes.

Mitchell Namias made a motion to approve the meeting minutes from November 7, 2024 and Inthiany Ardila seconded it.

For: (9) Ardila, Burdick, Datcher, McNair, McNeil, Montgomery, Pennacchia, Santella, Stewart

Against: (0)

Abstain: (3) Davis, Namias, Ricciardelli

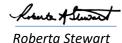
(4.0)**New Business/Old Business**

Review the Quality Improvement/Strategic Planning and Assessment Planning Council Activity

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

Review Framework for Priority Setting and Resource Allocation Process

The committee discussed the triennial needs assessment which would be based on the results from the large comprehensive needs assessment that was done and completed throughout the EMA and resulted in 500 completed surveys. Staff will reach out to Andy McCracken, Sr. Director of Data Analytics for his assistance with this. Staff will also reach out again to the Health Department and request specific items from the HRSA-25-054 Notice of Funding Opportunity (NOFO) submitted.









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Review/Update Service Standards and Service Category Definitions

Staff presented the HRSA definition and the NHFF EMA definition of Housing and OAHS for the committee to review. Updates were made to these and a complete review of all service standards was done.

Mitchell Namias made a motion to approve the updated GY25 service standards and Inthiany Ardila seconded it:

For: (11) Ardila, Burdick, Datcher, Davis, McNair, McNeil, Namias, Pennacchia, Ricciardelli,

Santella, Stewart

Against: (0)

Abstain: (1) Montgomery

• Review Integrated Comprehensive Plan

Mitchell Namias presented the progress made with the integrated plan. Items of concern for the Planning Council were addressed and corrected.

Joanne Montgomery made a motion to accept the Integrated Plan without reservations and Roberta Stewart seconded it:

For: (11) Ardila, Burdick, Datcher, Davis, McNair, McNeil, Namias, Pennacchia, Ricciardelli,

Santella, Stewart

Against: (0)

Abstain: (1) Montgomery

• Determine Directives to Ryan White Office

Staff presented the current directives for review. The committee discussed possible changes but ultimately decided to continue with the current directives as it would reaffirm their belief in the best way to provide services equitably and most effectively. Small updates were made.

Roberta Stewart made a motion to approved the updated Directives to the Recipient's Office and Mitchell Namias seconded it.

For: (11) Ardila, Burdick, Datcher, Davis, McNair, McNeil, Namias, Pennacchia, Ricciardelli,

Santella, Stewart

Against: (0)

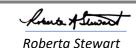
Abstain: (1) Montgomery

 Review City of New Haven Health Department's (NHHD) current Ryan White Services Request for Proposal (RFP) (2024-RFP-128) listed service category allocations compared to PC's approved FY 25 service category allocations

Attendees discussed this at length and it was determined at this time, that it would be too early to take any action and we will revisit this if necessary.

 Set the Agenda for the February Meeting along with an allocated timeframe for each agenda item.

Attendees reviewed this and added needed items to the agenda for next month.









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- (7.0)Parking Lot Items – there are none
- (8.0)**Announcements**

There were no announcements

(9.0)Adjournment

The meeting adjourned at 10:44pm

Quality Improvement/Strategic Planning and Assessment Committee Attendance Record – 2025

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	Х									
2.	Maria Bigby	Α									
3.	Jeremie Burdick	Χ									
4.	Marco Castro	Α									
5.	Gigi Chaux	Α									
6.	Chris Cole PC Co-Chair	Α									
7.	Brian Datcher	Χ									
8.	Libra Davis	Χ									
9.	Christopher Johns	Α									
10.	Clara Johnson	Α									
11.	Doris McCoullough	Α									
12.	Gloria McNeil	Χ									
13.	LaTonya McNair	Χ									
14.	Joanne Montgomery, Co-Chair	Χ									
15.	Mitchell Namias, Co-Chair	Χ									
16.	Ruth Pennacchia	Χ									
17.	Richard Radocchia	Α									
18.	Carmella Ricciardelli	Χ									
19.	Anthony Santella, Co-Chair	Х									
20.	Roberta Stewart PC Co-Chair	Χ									
	Ryan White Office	Х									
	Planning Council Staff	Х									_
	% of Council present:	60%									

Guests: Jean Brown, Suzette Davidson, Angie Matthis, Sofia Swaby, Lionel Thomas, Denise Munroe Smith, Africka Hinds, Unique Williams

